

DRC – OCSS STAFF ONLY

*******DOUBLE OCCUPANCY ONLY*******

Only Complete this Room Form (reservation) if you are requesting to be on the OCSS prepaid room list

**Deadline date to submit: August 4, 2017
Send Room Form to: CEA-O, PO Box 779, London, Ohio 43140**

PLEASE PRINT NAME

Name: _____

Institution/Facility: _____ # of Beds: _____

Roommate: _____

Please check here if you wish us to assign you a roommate

Please check boxes accordingly indicating the night(s) you plan on staying

Sunday (no reimbursement) Monday Tuesday

To ensure you have a pre-paid room, all reservations must be made through CEO for conference rates/availability. Mail or email room form along with your registration form to:

CEA-Ohio
Jeanette Woodruff, Registration Chair
P.O. Box 779
London, OH 43140
Jeanette.Woodruff@odrc.state.oh.us

**Holiday Inn – French Quarter
10630 Freemont Pike
Perrysburg, Ohio 43551**

Nightly room rates are \$91.00 + 2.73.

Each roommate must provide us with a credit card number & signature to reserve your room.

Visa: MasterCard: Other Card:

Exp. Date: _____

Card #: _____

Signature _____